Shenfield Library

63 Hutton Road

Shenfield

CM15 8JD

Dear Parent / Guardian

As you know, joining the library can open up a wide range of opportunities, information and enjoyment. With a library card your child can borrow books, DVDs and music, have free use of the Internet, get information for homework or leisure activities and use our online services (which include e-books, e-audio, e-comics, e-newspaper, e-magazines and the online reference library) from home via our website: [libraries.essex.gov.uk](http://libraries.essex.gov.uk/).

It is free to join the library, and for children and young people under 17, there are no charges for requests or overdue books.

We are delighted that your child will be visiting the local library with their class. As part of the visit your child will be making, we would like them to have the opportunity to borrow some books to take home.

If your child does not have their own library card, with your permission, we can arrange to issue them one on the day. Please fill in and return the form to your child’s teacher before their visit to the library.

Child’s Name: …………………………………………………………………………

Child’s Address: …………………………………………………………………………

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Telephone No: …………………………………………………………………………

Parent’s email \*: …………………………………………………………………………

Child’s Date of Birth: …………………………………………………………………

\* if you can enter an email address you will receive email notifications of any reservations placed on the library card and when items are due back

**I agree to my child joining Essex Libraries**

**Parent / Guardian’s signature: ……………………………………………………………**